

# Zürner & Collegen

Wirtschaftsprüfung und Steuerberatung

## Tax and audit assistant (m/f/x)

Zürner & Collegen is a medium-sized auditing and tax consulting office with its seat in Munich. We support a wide range of national and international companies.

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Zürner & Collegen can look back on more than 60 years of successful activity.

Our company is specialised in supporting Italian speaking clients. Most of our clients are owner-managed Italian medium-sized companies or groups which we provide with economic and fiscal support in their business activities on the German market. We offer a wide range of customised and innovative consulting services. Our activities include the preparation of financial accounting and payroll accounting, the compilation of annual financial statements as well as tax consultancy in all areas. Furthermore, we perform audits of annual financial statements and due diligence audits.

Our work environment is fully digital and we are constantly working on adapting new technologies such as AI in our firm.

Our aspiration is to provide our clients with advice based on a profound understanding of our clients' business as a whole. This is what we require of our staff as well.

### Your tasks

After an individual introduction programme you will be responsible for supporting a fixed client base while taking on the following tasks:

- Preparing tax returns and compiling annual financial statements
- Ongoing bookkeeping for your clients
- Acting as a contact person for ongoing consultancy to our clients in general tax issues
- Taking an active part in (voluntary and statutory) audits of annual financial statements
- Assisting in due diligence audits

### Your qualifications

Your personality is what matters most to us - are you a real team player and looking for challenges? If you also have the following skills, then you've come to the right place!

- You have successfully completed or are about to complete a degree with an emphasis on tax law and/or auditing

- Preferably initial work experience gained during relevant internships
- Confident handling of the common MS Office applications
- Openness to face new challenges
- Ability to work in a team, analytical thinking and sense of responsibility
- Experience in working with Excel
- Good English or Italian language skills complete your profile

## That's what we offer you

- Varied and challenging tasks
- Flat hierarchies and short coordination channels
- Attractive salary including participation in our firm bonus programme
- Individually tailored development and qualification programmes
- Centrally located office with modern IT equipment and height-adjustable desks
- Flexibility: mobile working and flexible working time models for your ideal work-life balance including flexwork
- Home office workplace according to your needs including the provision of the necessary IT equipment
- Benefit package including the option of a prepaid card
- Team events and outings

Have we caught your interest? Then we are looking forward to receiving your informative application! Send your documents including your CV and references to [bewerbung@zuernercollegen.de](mailto:bewerbung@zuernercollegen.de).

We are looking forward to getting to know you and mastering exciting challenges together!

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